

GRIEVANCE APPEAL FORM

Grievance Appeal Process

Within five (5) working days of receiving the decision from the assistant dean for students, the student may appeal the decision to the dean of the SON using the grievance appeal form. The dean may consult with others to consider the issue. The dean may reject the appeal, support the appeal, or appoint a consultant to review the matter and make recommendations to the dean.

The decision of the dean will be made in writing within five (5) working days of receiving the student's grievance appeals form. The dean's decision will be sent to the student by UMMC email and by certified mail to the student's address on file. The dean's decision shall be final. The only remaining appeal is in the case of a procedural appeal.

Procedural Appeal

The student shall have the right to file a procedural appeal in writing or via UMMC email to the UMMC associate vice chancellor for academic affairs within ten (10) working days of the SON dean's decision.

A procedural appeal only reviews that the SON has followed the procedures outlined in the SON policy. No new evidence or additional information will be accepted.

Information regarding procedural appeal of dismissal is available on the [UMMC document center](#).

<input type="checkbox"/> Decision Upheld	
<input type="checkbox"/> Decision Modified (explain below)	
<input type="checkbox"/> Decision Overturned (explain below)	
Decision of Dean	
Dean's Signature:	Date: