THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER
SCHOOL OF NURSING

COURSE NUMBER: N461

COURSE TITLE: Management and Leadership Practicum (Online)

PLACEMENT IN   Semester - Summer, Fall, Spring
CURRICULUM: RN to BSN

CREDIT HOURS: 3 Semester hours
                          45 Semester hours clinical = 45 clock hours

PRE OR CO-REQUISITE
COURSES: N421 Transitions and Trends in Professional Nursing

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COURSE DESCRIPTION:
This clinical laboratory course focuses on the development of the nurse as a manager of care. In the clinical laboratory, the learner applies theoretical concepts of management to the nurse manager's role in the actual work setting. The clinical experience provides the learner opportunities to demonstrate skills in using patient care technologies, information systems and communication devices that support safe nursing practices. The learner will evaluate data from many relevant sources to inform the delivery of care. Emphasis is placed on strategies to facilitate implementation of management role functions in a variety of organization environments. This course must be taken during the last semester of the RN to BSN plan of study.

COURSE OBJECTIVES: Upon completion of the course, the student will:
1. Apply communication techniques that facilitate organizational efficiency and effectiveness. (BSN Program Outcome 3)

2. Apply principles of critical thinking problem solving and ethical/legal implication of the decision-making process for the management of client care and resources in a clinical setting. (BSN Program Outcome 3)

3. Identify human and material resources required to facilitate holistic care of clients in a variety of health care delivery systems. (BSN Program Outcome 3)

4. Utilize management tools and techniques necessary for effective functioning of health care delivery systems. (BSN Program Outcome 4)

5. Develop management strategies to improve client care, the health care delivery system, and the discipline of nursing. (BSN Program Outcome 6)

6. Apply research findings, related to the nurse as a manager of care, to the clinical setting. (BSN Program Outcome 7)

TEACHING/LEARNING ACTIVITIES:
1. The student is expected to integrate knowledge from all pre-requisite courses into N432.

2. Teaching and learning activities may vary across courses and may include a variety of implementation and evaluation modalities.

3. This online course is delivered using asynchronous and/or synchronous distance learning modalities.

ACADEMIC ACCOMMODATIONS:
Faculty are not allowed to make academic accommodations for students without official approval by UMMC's Office of Academic Support. To receive accommodations at UMMC, all students must contact the Office of Academic Support and complete the appropriate process.
http://www.umc.edu/academic_support

COURSE REQUIREMENTS AND EVALUATION:
1. Course Grade is derived by:

    Clinical Project   100%
    Clinical Performance   satisfactory/unsatisfactory

2. Refer to the *Student Handbook* for policies related to scholastic performance, attendance, absences (excused and unexcused), professional expectations, student responsibilities, examinations, and ID badges. For face to face classes and clinical, students should also refer to clinical expectations, dress code, classroom attire and uniform requirements.

3. **Satisfactory/Unsatisfactory assignments**: A student must satisfactorily complete all requirements stated in the syllabus for each course to be eligible for progression. A grade of Incomplete is reported when the student has not fulfilled the course requirements, including Satisfactory/Unsatisfactory assignments.

    A grade of Incomplete is not an expectation but rather a privilege that is extended in unusual circumstances by the course coordinator. The course coordinator determines the time allowed for the student to remove the incomplete grade. The Incomplete grade is converted to a grade of F if not removed within 12 months from the time it was assigned. Refer to the Academic Bulletin

4. **Late Assignment Policy**: Assignments in this course are designed to enhance student learning. The expectation is that a student will complete the assignment as outlined in the syllabus. However, for any late assignments, there will be a penalty. Please see the information/rubric posted in the learning management course related to the specific penalties for late assignments for this course.

5. **Grading Response Time**: All information related to graded assignments for this course will be posted in the learning management system. Depending on the assignment, the time frame for posting the grade may vary. See learning management system course for specific deadlines related to a specific assignment.

STUDENT ACCOUNTABILITY:
1. **SON Plagiarism Policy** - Refer to Student Handbook

2. **Communication:**
    a. You must check your UMMC e-mail and Learning Management System (LMS) *at least* daily.
    b. When you receive an e-mail from your instructor and a response is required, you must respond within 48 hours.
    c. You must notify the instructor in advance if you will not have access to a computer.
    d. Use correct *etiquette,* grammar, and sentence structure at all times.

e. If you have a question that might be applicable to the entire class, it should be posted on the LMS discussion site at the discretion of the faculty.

f. Faculty will respond to student emails as soon as possible, but no later than 2 business days. Any special circumstances will be communicated to the student via the learning management system or via email.

3. **Clinical Activities:**
Refer to clinical guidelines in the Student Handbook. Specific guidelines will be provided during clinical orientation.

COURSE TEXTS:
Required:
There is no textbook for this course.

N461 MANAGEMENT AND LEADERSHIP PRACTICUM

COURSE OBJECTIVES: Upon completion of this course the student will:
1. Apply communication techniques that facilitate organizational efficiency and effectiveness. (BSN Program Outcome 3)
2. Apply principles of critical thinking problem solving and ethical/legal implication of the decision-making process for the management of client care and resources in a clinical setting. (BSN Program Outcome 3)
3. Identify human and material resources required to facilitate holistic care of clients in a variety of health care delivery systems. (BSN Program Outcome 3)
4. Utilize management tools and techniques necessary for effective functioning of health care delivery systems. (BSN Program Outcome 4)
5. Develop management strategies to improve client care, the health care delivery system, and the discipline of nursing. (BSN Program Outcome 6)
6. Apply research findings, related to the nurse as a manager of care, to the clinical setting. (BSN Program Outcome 7)

MODULE NAME	WEEK	COURSE OBJECTIVE	MODULE OBJECTIVE	LEARNING ACTIVITY	ASSESSMENT

Course Orientation	1-2	1, 2, 3, 4, 5, & 6	By the end of this module the student will be able to:
			 1. Navigate the course.
			 2. Explain how the course grade is calculated.
				*Read Syllabus
				 *Course Introduction
				  Welcome to N 461
				  Navigating N 461
				  Hello from the Coordinator
				  Hello from you
				  School of Nursing Resources
				  Technology Requirements
				  Syllabus N 461
				  N 461 Due Dates
					Successful completion of the course.
					
					 Orientation Quiz
					 Due Date: _____

Compliance and Clinical Approval	2-5	1, 2, 3, 4, 5, & 6	By the end of this module the student will be able to:
			 1. Begin the clinical experience
				*Compliance and Clinical Approval
				  Preceptor Packet
				  Facility Agreements
				  Practicum Checklist
				 *Clinical Clearance and Faculty Assignments
					Compliance Approval Complete
					 Due Date: _____
					
					 Preceptor Packet Approval
					 Due Date: _____

The Clinical Experience	6-12	1, 2, 3, 4, 5, & 6	By the end of this module the student will be able to:
			1. Complete the clinical experience
			2. Submit required documents
				*Clinical Paperwork
				    Clinical log
				    Student's evaluation of the preceptor
				    Preceptors evaluation of the student
					Clinical Paperwork submission
					Due Date: _____

The Clinical Project	13-15	1, 2, 3, 4, 5, & 6	By the end of this module the student will be able to:
			1. Complete the clinical project
			2. Submit the clinical project
				*Clinical project
				    Approval of the clinical project topic
				    Clinical project PowerPoint
				    Clinical project PowerPoint discussion board (optional)
					Clinical Project Topic Approval
					Due Date: _____
					
					Clinical Project PowerPoint
					Due Date: _____

The End	16	1, 2, 3, 4, 5, & 6	By the end of this module the student will be able to: 1. Celebrate their accomplishments	*One final thought	