
Instructions for Completing Online Application
DOCTOR OF PHYSICAL THERAPY – CLASS ENTERING MAY 2021

These instructions are posted on the Physical Therapy website at www.umc.edu/shrp/. Click on Programs, Physical Therapy. Scroll down and click on “Learn more about this program.” On the left, click on “Doctoral Admissions” and “Application Procedure.” You will also see *links to the admissions requirements and admissions policies*. These links include *course requirements and DPT application instructions* for the current application year. **Please read all instructions prior to completing the online application.** At the bottom of the Application Procedure page, click on “Click here to apply” to access the link to the online application.

The application, application fee, all support documents, and all current transcripts must be received in the Office of Enrollment Management by November 1, 2020.

PLEASE READ THE FOLLOWING INSTRUCTIONS carefully prior to completing your application to the Doctor of Physical Therapy program. You may want to print a copy for reference as you complete the online application.

1. Application must be submitted online. Once you have read the instructions, you may follow the link from the PT website under Application Procedure to apply. You will be brought to a new screen. Click on the link that says, “To apply for the 2021 – 2022 Academic Year beginning May 2021 click Here.” Please follow the directions on this page to create your account and complete the application. Once your account is created, you will receive a verification email that must be completed prior to proceeding to the application. You will click “Admission Application Home” then “Apply Now” to begin the application. Once on the application screen, fill in the following:
 - Academic Level – Graduate
 - Program of Study – Doctor of Physical Therapy (DPT)
 - Start Term – 2021-2022 Summer Twelve Week
 - Campus – Main Campus Jackson
 - Applicant Type – Graduate
2. Specific instructions for completing and/or submitting all support documentation are provided after submission. Each required item will be an action item you can view by clicking the link to your DPT application when signed in to your account. The specific instructions for each item can be viewed by clicking the action item link.
3. To facilitate the review process, applicants should submit the admission application, application fee, support documents, and transcripts as early as possible. The application is not presented to the Physical Therapy Admissions Committee until the Office of Enrollment Management at the University of Mississippi Medical Center receives:
 - a) **Completed application with all required documentation.**
 - All parts of the application must be answered completely and correctly.
 - Applicant is responsible for promptly notifying the Office of Enrollment Management of any changes in contact information including change of

address, telephone number, or e-mail address.

- b) Payment of **\$25.00 non-refundable application fee** upon submission of the online application.
- c) **Official transcripts** of all college or professional work attempted, including summer sessions, sent directly by the registrar of each college or university attended to the Office of Enrollment Management, University of Mississippi Medical Center.
- Request all transcripts at the time application to the program is made. **Do not wait until the end of the current grading period.**
 - The transcripts submitted at the time of application should have the courses and grades earned up to the time application is made.
 - Submit additional transcripts at the completion of each quarter or semester to reflect current grades.
 - A minimum overall GPA of 3.0 on a 4.0 scale **and** a minimum GPA of at least 3.0 on a 4.0 scale for required courses is necessary to be considered for admission to the physical therapy program. An applicant must have a C grade or better in each pre-requisite course.
 - If enrolled in classes during the fall semester, final fall transcripts must be received in the Registrar's office **no later than January 22, 2021. Request the final fall transcript from your registrar, at the time application is submitted to UMMC, with instructions to mail after fall grades are posted.**
 - Admitted students must submit *spring 2021* transcripts if any coursework was taken during that semester. Transcripts sent that reflect your final semester of coursework must document receipt of a baccalaureate degree. Final transcripts must be received by **May 25, 2021**. Courses taken in between the spring and summer semester will not be considered if the course is not completed by the transcript deadline.
 - Due to the impacts of COVID-19, many universities have implemented grading policies for the Spring 2020 semester that include the option of pass/fail designations. The Department of Physical Therapy requires a **letter grade (A, B, C) for all required courses and strongly encourages the use of letter grades for all coursework completed.**
- d) **Personal Curriculum Vitae (CV)** (type CV as a Word document; upload CV from a saved file). The personal CV may be a maximum of 3 single pages and should include:
- *Career Objective*: anticipated plans following graduation including type and general location of employment setting, patient population, etc.
 - *Educational History*: educational institutions attended after high school, major/minor, date of graduation or anticipated graduation
 - *Work History*: employer, dates of employment, brief description of duties and responsibilities
 - *Community Service Activities*: dates of service, brief description of service activities and specific roles served
 - *Honors, Scholarships, and Awards*: brief description, criteria for selection of

- recipients
 - *Organizational Memberships*: include a brief description, level of participation, committee membership, specific roles and responsibilities, etc.
 - *Other Extracurricular Activities*: e.g., member of a collegiate sports team, band, student government, etc.
- e) References and reference letters are not requested and should not be included.**
- f) **Plan of Study.** Within the admission application, you will be asked to include a “plan of “study. This should include any courses in which you are currently enrolled and/or plan to enroll in prior to starting the PT program.
- If you do not plan to be in school, please mark no when on the question of whether you are taking courses in the year prior to enrollment.
 - Application for admission to the University of Mississippi Medical Center is evaluated on the basis of transcripts and the courses in progress or planned, as indicated on the *Plan of Study* form.
 - **Notify the Office of Enrollment Management if the plan of study is altered in any way.** For example, the Office of Enrollment Management must be notified in writing if a course is substituted, dropped, or added. Failure to notify the Office of Enrollment Management may affect review of the application and acceptance to the program.
- g) **Application Essay** (upload essay from a saved file and upload to the online application).
- The essay should be typed and limited to only one single page. (Single or double space is acceptable.)
- Essay Question: *The impacts of the COVID-19 pandemic brought out the best and the worst behaviors in people across our state. Without providing sensitive personal information, describe two behaviors, either positive or negative, that you witnessed during the pandemic and how you were affected by your observations.*
- h) Official report of **Graduate Record Examination (GRE) scores**.
- The report must include verbal, quantitative, and analytical writing scores.
 - Reports must be sent **directly** from the testing agency to the **Office of Enrollment Management, University of Mississippi Medical Center (code 1857)**. Personal or faxed copies are not acceptable.
 - Information concerning the GRE can be obtained at telephone numbers (800)-473-2255 or 1-443-751-4820, or online at <http://www.ets.org/gre>
 - **Applicants should take the GRE at least two months prior to the application deadline in order for the Office of Enrollment Management to receive the results.** The applicant is not considered for admission to the program if the official GRE report is received by the Office of Enrollment Management after the application deadline.

4. Only applications submitted online are accepted

5. If an applicant fails to complete the application, is accepted and fails to enroll, or is not

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accepted, a new application including all forms, application fee, support documentation, and transcripts must be submitted to be considered for a subsequent enrollment date. **No forms or documentation from a previous application will be accepted toward application for a subsequent enrollment date.**

6. The Admissions Committee may at its discretion change the official class size, make additional class openings available, or extend the application deadline without prior notice. The Office of Enrollment Management may be contacted at (601) 984-1080 after March 1, 2021 to determine whether any changes have been made.

DEADLINES FOR SUBMITTING APPLICATION AND ALL DOCUMENTATION

*The **application, application fee, all support documents, and all current transcripts** must be received in the Office of Enrollment Management by **November 1, 2020.***

Final fall transcripts** must be received by **January 22, 2021.

ACADEMIC ADMISSION REQUIREMENTS

To be eligible for admission into the Doctor of Physical Therapy Program, candidates must meet the following academic requirements:

- 1. Completion or in the process of completing a baccalaureate degree** from a regionally accredited institution of higher learning. Applicants accepted into the program who have not yet completed the baccalaureate degree must complete the degree prior to enrollment.
- 2. Minimum overall GPA of 3.0 on a 4.0 scale.** Applicants interviewed and accepted usually have a much higher grade point average.
- 3. Minimum GPA for required courses of 3.0 on a 4.0 scale.** Applicants interviewed and accepted usually have a higher grade point average.
- 4. Satisfactory completion (*minimum of 3.0* on a 4.0 scale and a grade of *C or better in all prerequisite courses*) of the prerequisite courses.**

Prerequisite Courses*	Number of Courses	Semester Hours
Statistics (mathematics, psychology, or education) **	1	3
Biology with Lab	2	8
Chemistry with Lab	2	8
Physics with Lab	2	6-8
Advanced Physical or Biological Science***	<u>1</u>	<u>3-5</u>
Total Prerequisites	8	28-32

*Science survey courses designed for non-science majors are not acceptable for a required course. Science courses with lab that count for science major credit toward a degree are appropriate. Normally required science courses must have been taken in the last ten years. All physical or biological sciences listed at a particular college or university do not necessarily satisfy the prerequisite requirements. Combined Human Anatomy and Physiology is not

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a prerequisite and will not be accepted as a prerequisite course. Please consult with the UMMC physical therapy pre-academic advisor for clarification (jkuebler@umc.edu).

** Statistics course must be taken at a senior college in one of the three departments listed above.

*** Must be 300 level or above and taken at a senior college. Associated labs, whether incorporated or offered separately, must also be completed.

5. Completion of **at least 5 of the 8** prerequisite courses **by the end of the fall semester of 2020**.
6. *Admission to the UMMC Doctor of Physical Therapy degree program is on a competitive basis.*

GENERAL INFORMATION

1. Mail addressed to the University of Mississippi Medical Center may never reach the office for which it is intended unless that office is included in the address. Please address all correspondence relative to applications and have all transcripts sent to the Registrar of the University of Mississippi Medical Center at the following address:

**Office of Enrollment Management
University of Mississippi Medical Center
2500 North State Street
Jackson, Mississippi 39216-4505**

2. Use your full and complete name as it appears on your birth certificate, including legal name change as applicable. **In the online application for admission, please indicate your correct contact information (mailing address, e-mail, and phone)** for receiving mail from the Office of Enrollment Management and the Department of Physical Therapy. **Promptly notify the Office of Enrollment Management and the Department of Physical Therapy of any changes in your contact information.**
3. All transcripts submitted in support of an applicant become the sole property of the University of Mississippi at the Medical Center. Transcripts cannot be returned to an applicant, used in subsequent applications, or forwarded to another school or individual. **To be official, transcripts must be sent by the originating school directly to the Office of Enrollment Management at the University of Mississippi at the Medical Center.** Do not send them in yourself. Should hand-delivery be necessary, the official transcript must be delivered in a sealed envelope with your school's official seal and signature, and must be received by UMMC Registrar prior to the transcript deadline.
4. The School of Health Related Professions has established essential functions and technical standards of students for enrollment and participation in the Physical Therapy education program. To review these essential functions and technical standards, please visit our [website](#).
5. Verbal and written communication skills are vital to success in the academic programs in the School of Health Related Professions; therefore, applicants whose native language is not English are required to take the Test of English as a Foreign Language (TOEFL) examination and to demonstrate competence in written and spoken English. Information on the TOEFL examination may be obtained from the Educational Testing Service, Princeton, NJ 08540.

6. Selection of applicants is made on a competitive basis and equal educational opportunity is offered to all applicants who meet the entrance requirements without regard to race, sex, color, religion, marital status, age, national origin, disability, or veteran status. Strong preference is given to applicants who are legal residents of Mississippi; non-residents may be considered *only when* the number of qualified Mississippi residents is not sufficient to fill the planned class size of 50. The number of students admitted to each of the various departments within the school is dependent upon the educational resources available to support the program.
7. Mississippi Law requires all health care workers, including students, to have completed criminal history background checks. All UMMC students who will participate in patient care activities are required to successfully complete a criminal history background check, including fingerprinting, prior to beginning clinical activities. Admitted students will receive information about the UMMC process for completing the criminal history background checks from the School of Health Related Professions prior to enrollment. Applicants are advised that a felony conviction may affect a graduate's eligibility to sit for certification, registration, or licensure examinations. Affected applicants should contact the Mississippi State Board of Physical Therapy at 601-939-5124.

NOTIFICATION OF ADMISSIONS COMMITTEE DECISIONS

1. Written notification will be sent to applicants regarding selection for an interview. Applicants must be granted an interview to be considered for admission.
2. All applicants selected for an interview will receive notification of acceptance *or* denial of admission.
3. **Prior to registration in May of 2021, admitted students must have submitted all required documentation to the appropriate office as indicated below by May 25, 2021:**
 - a. final transcript documenting baccalaureate degree to the Office of Enrollment Management
 - b. all documents required for enrollment by the Office of Enrollment Management
 - c. all documents required for enrollment by the Office of Student and Employee Health

PROGRAM OVERVIEW, FEES, AND EXPENSES

The professional program is 36 months in duration, beginning in the summer semester. Due to the variability of available clinical sites, completion of the required curriculum may be extended beyond the minimum of 36 months. Learning opportunities include lecture, practical laboratory activities, and clinical education experiences. Learning activities other than clinical education experiences are conducted on the University of Mississippi Medical Center campus.

Students are required to spend 8 weeks of the second fall semester, 8 weeks of the third summer semester, and all of the spring semester of the third year in full-time clinical education experiences in Mississippi and in at least one other state. **Clinical education experiences require the student to relocate temporarily out-of-state for at least one eight-week clinical session.** Although some clinical institutions may offer a small stipend or room and board, students should be prepared to provide their own transportation and living and other incidental expenses for clinical education during these semesters.

In addition to tuition, fees, health insurance, and professional insurance, students should be prepared to spend \$3000 to \$4000 for necessary books, supplies, and uniforms. Students may be required to buy laptop computers and/or wireless handheld personal data assistance devices that will be compatible with the campus computer network.

Tuition and fees are subject to change without prior notice. Information on Tuition and Fees may be found on the [website](#).

ACCREDITATION

The Doctor of Physical Therapy program at UMMC's School of Health Related Professions is accredited by the [Commission on Accreditation in Physical Therapy Education](#) (CAPTE), 1111 N. Fairfax St., Alexandria, VA 22314-1488; (703) 06-3245; email: accreditation@apta.org.

FOR ADDITIONAL INFORMATION

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