

Effective Date: 12-11-2014

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### **School of Graduate Studies in the Health Sciences**

**DOCUMENT TYPE:** policy

**REVIEW PERIOD:** 3 years

**TITLE:** Dismissal Policy

**PURPOSE:** To outline guidelines for the dismissal of a student from the School of Graduate Studies in the Health Sciences

**POLICY:** Graduate students may be dismissed from the graduate program for cause. This may include unsatisfactory academic performance, failure to pass qualifying examinations, poor research performance, breaches of scientific integrity, i.e., plagiarism, falsification of data, etc. or personnel issues, i.e., harassment.

Dismissal of a student from Graduate School is initiated by the program director of the student's program and approved by a vote of the faculty of that program. A recommendation for dismissal is then submitted in writing to the Dean of the Graduate School. Following his approval, the Office of the Dean notifies the student of the decision to dismiss and all necessary details related to the implementation of that decision through the student's official UMMC email account. Copies of the notification are sent to the program director of the student's academic program. Written notification to the student includes a statement of the Appeals Process and the deadline for appeal. Appeal of the decision must be made by the student, in writing, to the Dean of the Graduate School within 14 days of receipt of the letter of notification.

**SCOPE:** All SGSHS students.