

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Ellen Swoger
CIO, Applications

Date: 11/12/2021

Re: Sole Source Certification Number 9441 Incident Reporting System

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number 9441 Incident Reporting System, please be advised that UMMC intends to award the purchase of the Incident Reporting System to RLDatix. RLDatix created a propriety taxonomy that meets the requirements for the Agency for Healthcare Research and Quality (AHRQ). This taxonomy gives organizations the ability to report their safety events to a single place and receive data analysis in return, as well as thought leadership and learning opportunities from other member organizations.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	November 18, 2021
Second Advertisement Date	November 29, 2021
Response Deadline from Objectors	December 6, 2021 at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before December 6, 2021

Project Details

1. Describe the commodity/service that the agency/institution is seeking to procure:

RLDatix is a patient safety organization that produces web-based incident reporting and risk management software. UMMC uses RLDatix for the Office of Patient Experience data, incident reporting and clinical risk management.

2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:

This software is highly customizable and UMMC has leveraged the software to develop user and role specific work-flows and reporting. The RLDatix system can be configured to meet the specific needs of the customer. Flexibility in form design, workflow and overall access to the system allows for the uniquely configured system built to the requirements of the customer. The system allows for the linking of modules to give an organization detailed information about the events, complaints, etc. that are being tracked within the system. This functionality also allows for the identification of patients, employees or visitors that are linked to multiple events within the system.

3. Explain why the source is the only person or entity that can provide the required commodity/service:

RLDatix builds software that reduces the impact of harm and helps organizations continually learn and improve.

See supporting letter from RLDatix, Attachment A.

4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended for the purchase of the Incident Reporting System software is **\$163,625.81**. Please be advised that UMMC will determine if additional enhancements, upgrades, support, or equipment are within scope during the certification period and may increase the spending authority accordingly. Should RLDatix change their name during this certification period, then UMMC will determine if a recertification is necessary. This amount is within the expected price range for this software.

5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the Incident Reporting System, (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to RLDatix. The Vendor Form may be found at

<http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Monday, December 6, 2021, at 3:00 p.m. (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

SUBMITTED IN RESPONSE TO

Sole Source Certification No. SS9441

Accepted until Monday, December 6, 2021, at 3:00 p.m.

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name
Objector's title