

The John. D. Bower School of Population Health (SOPH) employs faculty members qualified to accomplish the institution's mission and goals. With the approval of the Academic Dean and Academic Council, recommendations or appeals concerning Graduate Faculty appointments, reappointments, or changes of membership status will be reviewed. A candidate for Graduate Faculty status must meet the qualifications and responsibilities as outlined below.

I. Membership

- a. To be a member of the Graduate Faculty at The University of Mississippi Medical Center (UMMC) John D. Bower School of Population Health (SOPH), an individual must have 1) a terminal or professional degree, or other acceptable qualifications based on a combination of relevant education and experience, 2) a ranked faculty appointment with the SOPH, and 3) approval of the program governing body.

II. Privileges

- a. Graduate Teaching. Only members of the Graduate Faculty may offer or coordinate graduate courses. They may serve as teaching faculty and guest lecturers in courses outside of their direction. Graduate faculty may instruct courses based on their educational training (earned degrees), related work experiences in the field, professional licensure and certifications, honors and awards, and documented excellence in teaching. Graduate Faculty may participate in multiple degree programs within the SOPH based on their training and expertise as it relates to the program curriculum.
- b. Supervision. Graduate Faculty may supervise graduate students and serve on student advisory committees.
 - i. Doctoral Advisory Committees: Only members of the Graduate Faculty may serve as chairs of PhD advisory committees.
 - ii. Master's Degree Committees: Only members of the Graduate Faculty may serve as chairs of MS advisory committees.
- c. Service. Graduate Faculty may serve as chairs or members of admission committees, progression committees, and qualifying/evaluation committees.

III. Process

- a. For each Graduate Faculty nomination, Program Directors must submit the 1) *SOPH Faculty Certification of Credentials Form*, nominee's Curriculum Vitae (CV) or professional resume, and 3) letter of nomination to the SOPH Academic Dean.

- b. The Academic Dean or his/her designee will review the complete nomination with the SOPH Academic Council for initial evaluation.
- c. Final approval of nomination resides with the SOPH Dean.
- d. Appointments to the SOPH Graduate Faculty are open-ended. However, Graduate Faculty membership may be revoked for lack of involvement with graduate students as mentors, committee members, or instructors. The Academic Council may revoke a membership upon majority vote and final approval of the SOPH Dean.
- e. Graduate Faculty members will be notified of their status.

Proposed Revisions: October 22, 2019

Approved: SOPH Academic Council Meeting, October 24, 2019