

FALL EDITION

2017-18 BULLETIN



The University of Mississippi Medical Center (UMMC) *Bulletin* presents information, which at the time of publication, accurately describes the current curricula and the regulations and requirements of the Medical Center. **The Bulletin is updated at the beginning of each academic session, three times a year.** THIS CATALOG IS NEITHER A CONTRACT NOR AN OFFER TO CONTRACT.

All statements in this publication are statements of the present policies only and are subject to change at any time by proper authority to be effective whenever determined by UMMC. The right to change any provision, offering, or requirement may occur within a student's period of study at UMMC. The University of Mississippi Medical Center reserves the right to require a student to withdraw from any program for cause at any time.

Published by the  
Office of the Associate Vice Chancellor for Academic Affairs  
The University of Mississippi Medical Center  
2500 North State Street, Jackson, Mississippi 39216-4505  
Fall Edition • June, 2017

# CONTENTS

## GENERAL INFORMATION

GENERAL INFORMATION .....	3
UNIVERSITY OF MISSISSIPPI MEDICAL CENTER MISSION STATEMENT .....	3
UNIVERSITY OF MISSISSIPPI MEDICAL CENTER VISION .....	3
FACILITIES .....	3
ACADEMIC REGULATIONS .....	4
INSTRUCTIONAL PROGRAMS .....	4
ADMISSION .....	4
TUITION AND FEES .....	4
WITHDRAWAL POLICY .....	5
LEGAL RESIDENCY .....	5
SUPPORT SERVICES .....	6
STUDENT HEALTH .....	7
STUDENT GOVERNMENT .....	9
STUDENT PROFESSIONAL ORGANIZATIONS .....	9
STUDENTS' RIGHTS AND RESPONSIBILITIES .....	9
FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 .....	10
EQUAL EMPLOYMENT OPPORTUNITY STATEMENT .....	10
BOARD OF TRUSTEES .....	11
ADMINISTRATION .....	12
POSTGRADUATE EDUCATION .....	13

## SCHOOL OF MEDICINE

ACADEMIC CALENDAR .....	17
HISTORY .....	19
MISSION .....	19
OBJECTIVES .....	19
A COVENANT FOR MEDICAL EDUCATION .....	20
MEDICAL STUDENT PROFESSIONALISM CODE .....	21
POLICY ON PROFESSIONAL BEHAVIOR .....	22
PROGRAM .....	22
DISTRIBUTION OF INSTRUCTION BY SEMESTER HOURS .....	23
POLICY ON ACADEMIC STATUS .....	24
ADMISSIONS .....	26
ADMISSIONS CRITERIA .....	28
APPLICATION DEADLINES .....	30
EARLY DECISION PROGRAM (EDP) .....	30
REGULAR DECISION PROGRAM (RDP) .....	31
COMBINED DOCTOR OF MEDICINE (MD)/DOCTOR OF PHILOSOPHY PROGRAM (PhD) .....	31
ADVANCED STANDING TRANSFER .....	33
VISITING STUDENTS .....	33
APPLICANT EVALUATIONS AND DECISIONS .....	33
ACCEPTED APPLICANTS .....	37
FINANCIAL AID .....	38
STATE SCHOLARSHIP AND LOAN PROGRAMS .....	38
FEDERAL SCHOLARSHIP AND LOAN PROGRAMS .....	39
EXTERNAL SOURCES OF FUNDS .....	39
UMMC INSTITUTIONAL SCHOLARSHIPS .....	40
UMMC INSTITUTIONAL LOAN FUNDS .....	41
HONOR SOCIETIES .....	42
PROFESSIONAL ORGANIZATIONS .....	42
THE MEDICAL ALUMNI GUARDIAN SOCIETY .....	42
AWARDS AND PRIZES .....	42
DEPARTMENTS OF INSTRUCTION .....	44
COURSES OF INSTRUCTION .....	45
FACULTY .....	58

## SCHOOL OF GRADUATE STUDIES

ACADEMIC CALENDAR .....	75
HISTORY .....	77
PROGRAMS .....	77
MISSION STATEMENT .....	77

ADMISSION TO THE SCHOOL OF GRADUATE STUDIES.....	77
TECHNICAL STANDARDS FOR ADMISSION.....	78
APPLICATION PROCEDURE.....	78
TUITION AND REQUIRED FEES.....	79
GRADUATE STUDENT HANDBOOK.....	79
REQUIRED LAPTOPS.....	79
PREDOCTORAL FINANCIAL ASSISTANCE.....	79
SCHOLARSHIPS AND AWARDS.....	79
REGULATIONS AND OTHER INFORMATION.....	80
GRADUATE PROGRAMS.....	81
MASTER OF SCIENCE.....	81
DOCTOR OF PHILOSOPHY.....	81
MD/PHD PROGRAM.....	82
PROGRAMS AND PLANS OF STUDY.....	83
BIOCHEMISTRY PROGRAM.....	83
BIOMEDICAL MATERIALS SCIENCE PROGRAM.....	83
BIOMEDICAL SCIENCES PROGRAM.....	86
MASTER OF SCIENCE IN BIOMEDICAL SCIENCES.....	86
BIOMEDICAL SCIENCES TRACK.....	86
MATERNAL-FETAL MEDICINE TRACK.....	87
CLINICAL ANATOMY PROGRAM.....	87
MS IN CLINICAL ANATOMY.....	88
CLINICAL HEALTH SCIENCES PROGRAM.....	89
CLINICAL INVESTIGATION PROGRAM.....	90
MASTER OF SCIENCE IN CLINICAL INVESTIGATION.....	90
CLINICAL TRIALS TRACK.....	90
POPULATION/OUTCOME RESEARCH TRACK.....	91
TRANSLATIONAL HUMAN STUDIES TRACK.....	91
MEDICAL PHARMACOLOGY.....	92
MICROBIOLOGY AND IMMUNOLOGY PROGRAM.....	93
NEUROSCIENCE PROGRAM.....	93
NURSING PROGRAM.....	94
POST-BSN ENTRY.....	95
POST-MSN ENTRY.....	95
PATHOLOGY.....	96
MASTER OF SCIENCE IN PATHOLOGY.....	96
DOCTOR OF PHILOSOPHY IN PATHOLOGY.....	97
PHYSIOLOGY AND BIOPHYSICS PROGRAM.....	98
COURSES OF INSTRUCTION.....	99
FACULTY.....	107

## SCHOOL OF NURSING

ACADEMIC CALENDAR.....	113
HISTORY.....	115
MISSION.....	115
PROGRAMS AND CERTIFICATES.....	115
OTHER TYPES OF ADMISSIONS.....	117
TRANSFER OF CREDIT.....	119
DEGREE REQUIREMENTS.....	119
ACADEMIC POLICIES AND REGULATIONS.....	120
UNDERGRADUATE STANDARDS FOR SCHOLASTIC PERFORMANCE.....	121
GRADUATE STANDARDS FOR SCHOLASTIC PERFORMANCE.....	122
UNDERGRADUATE AND GRADUATE PROGRESSION POLICIES.....	122
OFFICE OF STUDENT AFFAIRS AND SERVICE LEARNING.....	123
STUDENT ORGANIZATIONS.....	124
TUITION AND FEES.....	124
SCHOLARSHIPS AND AWARDS.....	124
LOANS.....	127
WORK STUDY.....	127
HONORS.....	127
THE NURSING ALUMNI GUARDIAN SOCIETY.....	128
BACCALAUREATE PROGRAM.....	128
TRADITIONAL BACCALAUREATE PROGRAM.....	128
ACCELERATED BACCALAUREATE NURSING PROGRAM.....	129
RN TO BSN PROGRAM (POST-RN AND DUAL ENROLLMENT PROGRAM).....	130

RN TO MSN PROGRAM.....	132
FAMILY NURSE PRACTITIONER.....	133
NURSE EDUCATOR.....	134
ADULT-GERONTOLOGY ACUTE CARE NURSE PRACTITIONER.....	134
NURSING AND HEALTH CARE ADMINISTRATOR.....	135
ADULT-GERONTOLOGICAL (PRIMARY CARE) NURSE PRACTITIONER.....	135
FAMILY PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER.....	136
MASTER OF SCIENCE IN NURSING.....	137
ADULT-GERONTOLOGICAL (PRIMARY CARE) NURSE PRACTITIONER.....	138
FAMILY NURSE PRACTITIONER.....	138
ADULT-GERONTOLOGY ACUTE CARE NURSE PRACTITIONER.....	139
NEONATAL NURSE PRACTITIONER.....	139
PRIMARY/ACUTE CARE PEDIATRIC NURSE PRACTITIONER (DUAL ROLE).....	140
FAMILY PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER.....	141
NURSE EDUCATOR.....	141
NURSING AND HEALTH CARE ADMINISTRATOR.....	142
POST MASTER'S (PMN) CERTIFICATE.....	142
DOCTOR OF NURSING PRACTICE (DNP) PROGRAM.....	143
POST-BACCALAUREATE DNP PLAN OF STUDY-Nursing and Health Care Administrator.....	144
POST-BACCALAUREATE DNP PLAN OF STUDY-Adult Gerontology Acute Care NP.....	145
POST-BACCALAUREATE DNP PLAN OF STUDY-Adult Gerontology NP.....	145
POST-BACCALAUREATE DNP PLAN OF STUDY-Family NP.....	146
POST-BACCALAUREATE DNP PLAN OF STUDY-Psychiatric/Mental Health NP.....	147
PHD IN NURSING PROGRAM.....	148
COURSES OF INSTRUCTION.....	148
FACULTY.....	157

**SCHOOL OF HEALTH RELATED PROFESSIONS**

ACADEMIC CALENDAR.....	161
HISTORY.....	163
MISSION.....	163
PROGRAMS.....	163
GENERAL ADMISSION REQUIREMENTS.....	163
GENERAL APPLICATION PROCEDURE.....	164
TUITION AND REQUIRED FEES.....	164
FINANCIAL AID.....	165
SCHOLARSHIPS AND LOANS.....	165
AWARDS AND HONORS.....	165
ACADEMIC REGULATIONS.....	167
DEGREE REQUIREMENTS.....	170
COUNSELING.....	170
STUDENT GOVERNMENT.....	170
PROGRAMS OF STUDY.....	170
HEALTH ADMINISTRATION (DHA) (ONLINE).....	170
HEALTH INFORMATICS AND INFORMATION MANAGEMENT (BS) (ONLINE).....	171
HEALTH INFORMATICS AND INFORMATION MANAGEMENT (ONLINE).....	171
PROGRESSION HEALTH INFORMATICS AND INFORMATION MANAGEMENT (ONLINE).....	172
HEALTH INFORMATICS AND INFORMATION MANAGEMENT (MHIIM) (ONLINE).....	173
HEALTH SCIENCES (BS) (ONLINE).....	175
HEALTH SCIENCES (MHS) (ONLINE).....	176
HISTOTECHNOLOGY (BS).....	178
MAGNETIC RESONANCE IMAGING (MS).....	179
MEDICAL LABORATORY SCIENCE (BS).....	180
TRADITIONAL MEDICAL LABORATORY SCIENCE.....	181
PROGRESSION MEDICAL LABORATORY SCIENCE (ONLINE).....	182
NUCLEAR MEDICINE TECHNOLOGY (MS).....	183
OCCUPATIONAL THERAPY (MOT).....	184
PHYSICAL THERAPY (DPT).....	186
RADIOLOGIC SCIENCES (BS).....	188
TRADITIONAL RADIOLOGIC SCIENCES.....	188
ADVANCED STANDING RADIOLOGIC SCIENCES (ONLINE).....	190
COURSES OF INSTRUCTION.....	191
FACULTY.....	204

**SCHOOL OF DENTISTRY**

ACADEMIC CALENDAR .....	209
HISTORY.....	211
PROGRAMS .....	211
VISION.....	211
MISSION .....	211
CORE VALUES .....	211
GIVING TO THE UNIVERSITY OF MISSISSIPPI SCHOOL OF DENTISTRY.....	212
DOCTOR OF DENTAL MEDICINE.....	212
ADMISSION TO DENTAL CURRICULUM.....	212
SPECIAL STUDENT .....	213
TECHNICAL STANDARDS FOR ADMISSION.....	213
ACCEPTED APPLICANT INFORMATION .....	214
ACADEMIC REGULATIONS.....	214
TUITION AND REQUIRED FEES.....	215
LOANS.....	215
SCHOLARSHIPS.....	215
AWARDS AND HONORS.....	216
DOCTOR OF DENTAL MEDICINE DEGREE.....	219
THE CURRICULUM IN DENTISTRY .....	219
DISTRIBUTION OF INSTRUCTION BY SEMESTER HOURS.....	219
ORAL AND MAXILLOFACIAL SURGERY ADVANCED EDUCATIONAL PROGRAM (OMS AEP).....	221
DENTAL HYGIENE PROGRAM .....	221
GENERAL ADMISSION REQUIREMENTS .....	221
GENERAL APPLICATION PROCEDURE.....	222
FINANCIAL AID.....	222
SCHOLARSHIPS AND LOANS .....	222
AWARDS AND HONORS.....	222
ACADEMIC REGULATIONS.....	222
COUNSELING .....	224
STUDENT GOVERNMENT .....	224
TRADITIONAL DENTAL HYGIENE .....	225
ADVANCED STANDING DENTAL HYGIENE (Online).....	226
COURSES OF INSTRUCTION.....	227
FACULTY.....	235

**JOHN D. BOWER SCHOOL OF POPULATION HEALTH**

ACADEMIC CALENDAR .....	239
HISTORY.....	241
PROGRAMS .....	241
MISSION STATEMENT.....	241
VISION.....	241
FOUNDING PRINCIPLES .....	241
ADMISSION TO THE JOHN D. BOWER SCHOOL OF POPULATION HEALTH .....	242
TECHNICAL STANDARDS FOR ADMISSION.....	242
APPLICATION PROCEDURE .....	243
TUITION AND REQUIRED FEES.....	243
GRADUATE SCHOOL HANDBOOK.....	243
REQUIRED LAPTOPS.....	243
PREDOCTORAL FINANCIAL ASSISTANCE .....	243
SCHOLARSHIPS AND AWARDS.....	243
REGULATIONS AND OTHER INFORMATION.....	243
GRADUATE PROGRAMS.....	245
MASTER OF SCIENCE .....	245
DOCTOR OF PHILOSOPHY.....	245
BIostatistics and Data Sciences Program.....	246
COURSES OF INSTRUCTION.....	247
FACULTY.....	249

**SCHOOL OF PHARMACY**

HISTORY.....	253
MISSION .....	253
CORE VALUES.....	253
VISION.....	254

ORGANIZATIONAL STRUCTURE .....	254
PROFESSIONAL PROGRAM.....	255
ACCREDITATION .....	255
MISSISSIPPI PHARMACY LAW .....	255
INSTRUCTIONAL FACILITIES .....	255
PROFESSIONAL ORGANIZATIONS.....	255
CODE OF PROFESSIONAL AND ETHICAL CONDUCT .....	256
FINANCIAL AID .....	256
SCHOLARSHIPS .....	256
AWARDS.....	258
SCHOOL OF PHARMACY DEGREE PROGRAMS .....	259
COURSES .....	264
PHARMACY PRACTICE DEPARTMENT FACULTY.....	271

# General Information





## THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER

# GENERAL INFORMATION

The University of Mississippi established the Medical Center campus on July 1, 1955, when the School of Medicine was relocated from the Oxford campus to Jackson under the leadership of Chancellor J.D. Williams and Dean David Pankratz. The School of Medicine, originally founded in 1903, had been a two-year course of study. However, the move to Jackson provided a traditional program leading to the four-year MD degree, a medical library and a teaching hospital situated on 164 acres.

The Jackson campus, now referred to as the [University of Mississippi Medical Center](#) (UMMC), of the University presently serves over 3,000 students through the School of Medicine, established in 1955; the School of Nursing (1958), the School of Health Related Professions (1971); the School of Pharmacy (1971); the School of Dentistry (1973); the School of Graduate Studies in the Health Sciences (2001); and the School of Population Health (2016).

As the academic health sciences campus of the University of Mississippi, UMMC functions as a separately accredited, semi-autonomous unit responsible to the chancellor of the university and through him to the constitutional Board of Trustees of State Institutions of Higher Learning. The University of Mississippi Medical Center is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate, master and doctorate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by telephone (404) 679-4500 or online at [www.sacscoc.org](http://www.sacscoc.org) for questions about the accreditation of the University of Mississippi Medical Center. For academic questions about the University of Mississippi Medical Center, such as admission requirements, financial aid and educational programs, visit [online](#) or call (601) 984-5009.

### UNIVERSITY OF MISSISSIPPI MEDICAL CENTER MISSION STATEMENT

The mission of the University of Mississippi Medical Center is to improve the health and well-being of patients and the community through excellent training for health care professionals, engagement in innovative research and the delivery of state-of-the-art health care.

### UNIVERSITY OF MISSISSIPPI MEDICAL CENTER VISION

The University of Mississippi Medical Center will be a premier academic health sciences system that is recognized nationally for high-quality clinical care, for innovative research and for training committed health care professionals who work together to improve health outcomes and eliminate health disparities.

### FACILITIES

The University of Mississippi Medical Center is located in the heart of the capital city with the original eight-story building now serving as the nucleus of a major academic health sciences complex. The Jackson campus is home to seven health science schools: [Medicine](#), [Nursing](#), [Health Related Professions](#), [Dentistry](#), [Graduate Studies](#), [Pharmacy and Population Health](#). Although the School of Pharmacy is based on the Oxford campus, students receive their final two years of clinical training at the Medical Center. The main campus and clinics of UMMC have grown to over 4 million feet of space and UMMC continues to expand services throughout the State by opening clinics and through collaboration with other providers.

Over the years, the vision and mission of education, research, and healthcare has prompted continuous growth in the form of new buildings and major additions. These include the Arthur C. Guyton Laboratory Research Center (with a later addition); the state's only children's hospital (Blair E. Batson) with a two-story addition of a pediatric surgical suite; the School of Health Related Professions building; Winfred L. Wiser Hospital for Women and Children; the Norman C. Nelson Student Union; the Wallace Conerly Hospital for Critical Care; a new adult hospital; a major addition to the School of Nursing; a Classroom Wing; the School of Pharmacy building; the Col. Harland Sanders Children's Emergency Department; Selby and Richard McRae Children's Trauma Unit; and University Heart. With construction under way on the Translational Research Facility, the School of Medicine building, progress is continuously being made. A parking garage was recently completed. Progress extends beyond the Jackson campus and spreads across the state of Mississippi to include multiple clinics in the Jackson area, specialty clinics in Rankin County, and hospitals in Grenada and Lexington. UMMC realizes that exercise and nutrition are essential to health. The addition of the University Wellness Centers located in Madison, and Flowood brings the mission of a healthier Mississippi full circle.

**THE UNIVERSITY HOSPITALS AND HEALTH SYSTEM** — The 697-bed University Hospitals and Health System (UHHS) is the teaching enterprise for the University of Mississippi Medical Center's educational programs and the state's principal diagnostic and referral center. The health system is comprised of six hospitals, including Children's Healthcare of Mississippi, the Wallace Conerly Hospital for Critical Care, the Winfred L. Wiser Hospital for Women and Infants, University Hospital, Holmes County Hospital and Grenada Medical Center. In addition, UHHS serves the outpatient population in over 25 different ambulatory facilities across the state of Mississippi, with a primary presence in the counties of Hinds, Jackson, Rankin, Lee, and Grenada.

As the state's only Academic Medical Center, the hospitals and health system focus on quality improvement consisting of systematic and continuous actions that lead to measurable improvement in health care services and the health status of targeted patient groups. The organization strives to be the leader in the delivery of high quality, value based care for all Mississippians. UMMC unites the interrelated activities of education in the health sciences and accepts responsibility for teaching, research, and clinical service. UMMC utilizes efforts to make changes that will lead to better patient outcomes, system performance, enhanced teaching and professional development.

**AFFILIATED HOSPITALS** — The G.V. "Sonny" Montgomery Veterans Affairs Medical Center of Jackson, with 163 general patient beds, is the principal teaching affiliate for Medical Center educational programs. The Addie McBryde Rehabilitation Center for the Blind, completed in 1972, adjoins the University Hospital as does the Mississippi Methodist Hospital and Rehabilitation Center, which opened in 1975.

**NORMAN C. NELSON STUDENT UNION** — The Norman C. Nelson Student Union houses the bookstore, convention facilities, food services and student facilities. Student facilities include conference room, study rooms, television/recreational areas, gymnasium, running track, aerobics room, exercise facilities, locker room and equipment checkout.

**ROWLAND MEDICAL LIBRARY** — The nearly 45,000-square-foot Rowland Medical Library is the general library for the Medical Center community. Named in honor of Dr. Peter Rowland, former professor of pharmacology, the library houses a print collection of more than 318,000 volumes and provides access to electronic books and journals. The main floor provides access to current journal and reference collections and a computer lab while the second floor houses textbooks, monographs, bound journals, and archives. There are small group and individual study areas on both floors.

Library services include interlibrary loan, document delivery and circulation along with individual consultation and instruction on information retrieval. The library instructional program introduces students to biomedical literature retrieval skills within the curriculum to facilitate identifying best practice and evidence-based information for clinical decision making. The Medical Center's wireless network is accessible throughout the library.

Rowland Medical Library is a resource library within the National Network of Libraries of Medicine Southeastern/Atlantic Region.

## ACADEMIC REGULATIONS

The academic regulations of the institution are set forth in Academic Affairs policy and procedure. All Academic Affairs policy and procedure will conform to SACSCOC expectations to be approved through appropriate institutional procedures, published in appropriate institutional documents, accessible to those affected, and enforced by the institution. These policies and procedures may be available in the UMMC **Bulletin**, the UMMC [Document Center](#), or in the school-specific student handbooks. Changes may be made to the academic policy or procedure at any time to promote the best interests of the Medical Center and its students. The dean of each school is the final arbiter of academic regulations for that school. The Associate Vice Chancellor for Academic Affairs adjudicates academic regulations that affect more than a single school at the Medical Center.

## INSTRUCTIONAL PROGRAMS

**SCHOOL OF DENTISTRY** — The School of Dentistry offers programs leading to the Bachelor of Science in Dental Hygiene and the Doctor of Dental Medicine.

**SCHOOL OF GRADUATE STUDIES IN THE HEALTH SCIENCES** — The School of Graduate Studies in the Health Sciences offers programs leading to the Master of Science (Biomedical Materials Science, Biomedical Sciences, Clinical Anatomy, Clinical Investigation, Pathology and Clinical Health Sciences - this program is no longer accepting new graduate students) and the Doctor of Philosophy (Clinical Anatomy, Biochemistry, Biomedical Materials Science, Medical Pharmacology, Microbiology and Immunology, Neuroscience, Nursing, Pathology, Physiology and Biophysics and Clinical Health Sciences - this program is no longer accepting new graduate students).

**SCHOOL OF HEALTH RELATED PROFESSIONS** — The School of Health Related Professions offers programs leading to the Bachelor of Science in Health Informatics and Information Management, Health Sciences, Histotechnology, Medical Laboratory Science and Radiologic Sciences), Master of Science in Nuclear Medicine Technology and in Magnetic Resonance Imaging, Master of Health Informatics and Information Management, Master of Health Sciences, Master of Occupational Therapy, Doctor of Health Administration and the Doctor of Physical Therapy.

**SCHOOL OF MEDICINE** — The School of Medicine offers a four-year program leading to the degree of Doctor of Medicine. Additionally, a combined MD/PhD program is offered to highly qualified students by the School of Medicine in collaboration with the School of Graduate Studies in the Health Sciences.

**SCHOOL OF NURSING** — The School of Nursing offers programs leading to the Bachelor of Science in Nursing, the Master of Science in Nursing, and the Doctor of Nursing Practice. Additionally, the School offers post-master's certificate programs in adult-gerontology acute care nurse practitioner, family nurse practitioner, psychiatric mental health nurse practitioner, neonatal nurse practitioner, nurse educator, nursing and health care administrator, adult-gerontology (primary care) nurse practitioner and primary/acute care pediatric nurse practitioner.

**SCHOOL OF PHARMACY** — The School of Pharmacy offers a seven-year program leading to the degree of Doctor of Pharmacy, including three years of a pre-pharmacy early entry program and four years in the professional program. The first two years of the professional program are administered on the Oxford campus and the final two years are administered on the UMMC campus.

**SCHOOL OF POPULATION HEALTH** — The School of Population Health offers programs leading to a Master of Science degree in Biostatistics and Data Sciences and the Doctor of Philosophy in Biostatistics and Data Sciences.

## ADMISSION

Admission to the University of Mississippi Medical Center is administered under policies established by state law, the Board of Trustees of State Institutions of Higher Learning and the Medical Center's faculty. For program-specific admission requirements, please see the respective schools' sections of this **Bulletin**. Admission requirements are subject to change without notice at the direction of the Board of Trustees.

### STUDENT ENROLLMENT STATUS

Certification of full-, half- or less than half-time enrollment status for loan deferment, medical insurance, etc. is based on hours of enrollment in a term (fall, spring, summer). Listed below are the requirements that determine student status for official enrollment certification purposes by the Office of Student Records and Registrar and for financial assistance. Students are required to be enrolled in at least half-time status to receive federal student loans, be covered for health/medical insurance or to defer repayment of student loans.

UNDERGRADUATE		GRADUATE	
Full-Time	12 Hours and above	Full-Time	9 Hours and above
Three-Quarter Time	9, 10, 11 Hours	Three-Quarter Time	7 and 8 Hours
Half-Time	6, 7, 8 Hours	Half-Time	5 and 6 Hours
Less Than Half Time	5 or less Hours	Less Than Half Time	4 or less Hours

Graduate students enrolled in traditional research-based graduate degree programs (those requiring a thesis or dissertation) are considered full-time students if they are enrolled in 9 credit hours in a semester, except for the summer term when 1 credit hour is sufficient. Additionally, graduate students who are admitted to candidacy and are working on their thesis/dissertation may be classified as full-time while registering for 1 credit hour in any semester. Students and advisors must complete the required Approval to Register form online.

## TUITION AND FEES

It is the intent of the University of Mississippi Medical Center to provide the highest quality education at a reasonable cost. Since student tuition and fee charges are used for operating costs, including scholarships and waivers, the Medical Center reserves the right to increase or modify tuition and fees without prior notice subject to the approval of the Board of Trustees of State Institutions of Higher Learning as required by the Department of Education. Information regarding tuition and fees for programs available at the Medical Center can be found within the respective schools' sections of this **Bulletin**.

**PAYMENT** — Tuition and fees are assessed either by credit hour, or, in the case of medical and dental students, based on the approved tuition rate for the year. Insurance and test fees are also billed to the student tuition account. **Billing statements are emailed to each student's UMMC email account. Students are expected to check their email account on a regular basis. Payment is due by June 15, September 30 and February 15 for the summer, fall and spring semesters, respectively.**

Students who register for courses at the University of Mississippi Medical Center acknowledge a financial obligation when they sign their registration agreement. If payment is not received by the due date, late charges and/or service fees may be assessed on the unpaid balance. Nonpayment of accounts does not constitute class withdrawal or cancellation of health insurance. Delinquent accounts may be reported to outside collection agencies and credit bureaus. Any collection costs or legal fees incurred in collecting unpaid accounts will be charged to the student. Additional information concerning billing and payment of fees is available [online](#).

**RETURNED CHECKS** — Checks returned by the bank are charged back to the student's account, and a \$30 non-sufficient funds fee is assessed. The student will be notified of the return and must make payment within 15 days or legal action may be initiated. Online payments returned for non-sufficient funds are also subject to the non-sufficient funds fee. Accounts with a balance due to charge backs are subject to late fees.

**TUITION REFUNDS** — By registering for school, students incur a financial obligation to pay for the entire academic term for which they are registered. Registering for a term includes early registration and all courses added after the student's initial registration. Students who withdraw or go on an approved leave of absence may be eligible for a refund of their tuition and fees provided they complete the official withdrawal or leave of absence procedures within the refund period. Failure to attend classes is not considered an official withdrawal. For purposes of this section, withdrawals and leaves of absence will all be termed "withdrawals." Refund dates are included in the academic calendar and are also posted on the student portal. In the event a student who was receiving financial aid drops hours, withdraws or goes on leave of absence, all or a portion of that aid may have to be returned to the source based upon the Return to Title IV (R2T4) calculation performed by the [Office of Student Financial Aid](#) as outlined in Federal Regulation 34 CFR 668.22. Tuition reversals based upon last date of attendance may not wholly offset the amount of aid returned and the student will be required to pay the difference to clear their account.

In the event that the student is owed a refund, a check will be mailed to the student at the address provided during the exit process. Students who owe money to the school at the time of withdrawal will be required to pay the account balance at the time they withdraw. If the account is not paid, the account will be considered delinquent and may be referred to an outside collection agency and reported to a credit bureau. The student will be required to pay for any collection costs and legal fees incurred in the collection process.

**GENERAL FEES** — The following fees are applicable to all students.

Tuition.....	Varies by school
Application fee.....	Varies by school
School of Health Related Professions, School of Nursing and School of Graduate Studies in the Health Sciences.....	\$25
Application fee for residents – School of Medicine and School of Dentistry.....	\$50
Transcript fee.....	\$5 per transcript
Requests for transcripts initiated by other persons and agencies will not be filled until written authorization has been received from the student and remittance of fee has been made.	
Health Insurance.....	\$2,870 per year, single coverage
See the Student Health section of the <b>Bulletin</b> for more information regarding health insurance. Health insurance premiums are revised annually in September. An optional dental/vision plan is also available. Contact the <a href="#">Office of Student Accounting</a> for plan benefits and prices.	
Course audit fee.....	Same per hour rate as tuition
Returned check fee.....	\$30
Distance Education Fee (Distance Education programs only).....	\$150 per semester

## WITHDRAWAL POLICY

Registration for a course makes the student responsible for meeting course requirements until the course is completed or until, with the permission of the dean or designee, the student withdraws from the course. The withdrawal from courses and/or programs policy is available in the UMMC [Document Center](#).

Individual schools may have stricter withdrawal policies, and a student is allowed only as many withdrawals as his/her specific school prescribes.

For program specific withdrawal requirements, please see the respective schools' sections of this **Bulletin**.

## LEGAL RESIDENCE

The Medical Center applies the definitions and conditions stated here as required by state law in the classification of students as residents or nonresidents for the assessment of fees. Requests for a review of residency classification should be submitted to the [Office of Student Records and Registrar](#).

**RESIDENCE OF A MINOR** — The residence of a person less than 21 years of age is determined based on the residence of the father, the mother or a general guardian duly appointed by a proper court in Mississippi. If a court has granted custody of the minor to one parent, the residence of the minor is that of the parent who was granted custody by the court. If both parents are dead, the residence of the minor is that of the last surviving parent at the time of that parent's death, unless the minor lives with a general guardian duly appointed by a proper court of Mississippi, in which case his/her residence becomes that of the guardian. A minor student who, upon registration at the University of Mississippi Medical Center, presents a transcript demonstrating graduation from a Mississippi secondary school and who has been a secondary school student in Mississippi for not less than the final four years of secondary school attendance shall not be required to pay out-of-state tuition.

**RESIDENCE OF AN ADULT** — The residence of an adult is that place where he/she is domiciled, that is, the place where he/she actually physically resides with the intention of remaining there indefinitely or of returning there permanently when temporarily absent.

**REMOVAL OF PARENTS FROM MISSISSIPPI** — If the parents of a minor who is enrolled as a student at the University of Mississippi Medical Center move their legal residence from Mississippi, the minor shall be immediately classified as a nonresident student; such a change in classification shall not affect the tuition to be charged upon completion of the semester in which the move takes place.

**RESIDENCE REQUIRED** — No student may be admitted to the University of Mississippi Medical Center as a resident of Mississippi unless his/her residence has been in Mississippi preceding his/her admission.

**RESIDENCY PETITIONS** — Nonresidents may petition the University of Mississippi Medical Center for a change of residency classification. A person who enters Mississippi from another state and enters a system institution is considered a nonresident, unless the person meets the residency requirements as a minor or adult as set out above. Provided, however, that any person who has attained 21 years of age and has thereafter actually established residency as an adult and resided within Mississippi for 12 consecutive months after attaining 21 years of age upon sworn affidavit and other representation, may petition the University of Mississippi Medical Center for a change in residency classification for the purposes of fees and tuition assessment. The Medical Center may make reasonable inquiry into the validity of the petitioner's claim. Such petition for change of residency must be made on or before the last day a student may register at the Medical Center without penalty.

**LEGAL RESIDENCE OF A MARRIED PERSON** — A married person may claim the residence status of his/her spouse, or he/she may claim independent residence status under the same regulations set out above as any other adult.

**CHILDREN OF FACULTY OR STAFF** — Children of parents who are members of the faculty or staff of the University of Mississippi Medical Center may be classified as residents for the purpose of attendance at the Medical Center.

**MILITARY PERSONNEL ON ACTIVE DUTY STATION IN MISSISSIPPI** — Members of the U.S. Armed Forces on extended active duty and stationed within Mississippi and members of the Mississippi National Guard may be classified as residents for the purpose of attendance at the University of Mississippi Medical Center. Resident status of such military personnel, who are not legal residents of Mississippi, shall terminate upon their reassignment for duty in the continental United States outside of Mississippi.

**SPOUSE OR CHILD OF MILITARY PERSONNEL** — Resident status of a spouse or child of a member of the U.S. Armed Forces on extended active duty shall be that of the military spouse or parent for the purpose of attending the University of Mississippi Medical Center during the time that their military spouse or parent is stationed within Mississippi and shall be continued through the time that the military spouse or parent is stationed in an overseas area with last duty assignment within Mississippi, excepting temporary training assignments en route from Mississippi.

Resident status of a minor child terminates upon reassignment under Permanent Change of Station Orders of the military parent for duty in the continental United States outside Mississippi, excepting temporary training assignments en route from Mississippi. The spouse or child of a member of the U.S. Armed Forces who dies or is killed is entitled to pay the resident tuition fee if the spouse or child becomes a resident of Mississippi. If a member of the U.S. Armed Forces is stationed outside Mississippi and the member's spouse or child establishes residence in Mississippi and registers at the University of Mississippi Medical Center, the Medical Center shall permit the spouse or child to pay the tuition, fees and other charges provided for Mississippi residents without regard to length of time that the spouse or child has resided in Mississippi. A member of the U.S. Armed Forces or the child or spouse of a member of the U.S. Armed Forces who is entitled to pay tuition and fees at the rate provided for Mississippi residents under another provision of this section while enrolled in a degree or certificate program is entitled to pay tuition and fees at the rate provided for Mississippi residents in any subsequent term or semester while the person is continuously enrolled in the same degree or certificate program. A student may withdraw or may choose not to re-enroll for no more than one (1) semester or term while pursuing a degree or certificate without losing resident status only if that student provides sufficient documentation by a physician that the student has a medical condition that requires withdrawal or non-enrollment. For purposes of this section, a person is not required to enroll in a summer term to remain continuously enrolled in a degree or certificate program. The person's eligibility to pay tuition and fees at the rate provided for Mississippi residents under this section does not terminate because the person is no longer a member of the U.S. Armed Forces or the child or spouse of a member of the Armed Forces of the United States.

**CERTIFICATION OF RESIDENCE OF MILITARY PERSONNEL** — A military person on active duty stationed in Mississippi who wishes to avail himself/herself or his/her dependents to be classified as residents for the purpose of attendance at the University of Mississippi Medical Center must submit a certificate from his/her military organization showing the name of the military member; the name of the dependent, if for a dependent; the name of the organization of assignment and its address (may be in the letterhead); that the military member will be on active duty stationed in Mississippi on the date of registration at the Medical Center; that the military member is not on transfer orders; and the signature of the commanding officer, the adjutant or the personnel officer of the unit of assignment with signer's rank and title. A military certificate must be presented to the Office of Student Records and Registrar each semester or tri-semester at (or within 10 days prior to) registration each semester for the provisions of said section to be effective.

The Medical Center complies with section 702 of the Choice Act in determination of tuition for selected veterans and their dependents.

## SUPPORT SERVICES

The University of Mississippi Medical Center offers a comprehensive program of student support services through the [Division of Academic Affairs](#), the [Office of the Chief Student Affairs Officer](#), the individual schools, the [Office of Academic Support](#), [Office of Student Financial Aid](#), the [Office of Student Accounting](#), the [Office of Student Records and Registrar](#), the [Student and Employee Health Service](#) and the [University Police](#). The Medical Center believes these services are an important adjunct to the total educational program and essential to the continuing fulfillment of the institution's purpose.

**ACADEMIC ADVISEMENT** — Faculty advisors are an important resource for students. Faculty advisers meet with students in the School of Dentistry, School of Graduate Studies in the Health Sciences, School of Health Related Professions, School of Medicine, School of Nursing, School of Pharmacy, and School of Population Health.

**ACADEMIC AFFAIRS** — The [Division of Academic Affairs](#) promotes the pursuit of excellence in education delivery to students in all academic programs, supports the faculty who provide instruction, and provides leadership to and coordination among services for faculty and students. The Division of Academic Affairs provides expertise and services to faculty and students related to adult education, teaching, learning, professionalism and interprofessional training. Services are provided by the following offices: Academic Development; Academic Effectiveness; Academic Support; Center for Bioethics and Medical Humanities; Community Education; Community Engagement and Service Learning; Continuing Health Professional Education; E-Learning; Health Careers Opportunity; Institutional Research; Media Production and Photography; Simulation-Based Education; Rowland Medical Library; and Student Records and Registrar.

**ACADEMIC SUPPORT** - The Office of Academic Support provides oversight to the following University of Mississippi Medical Center support services:

Academic Consulting Services [http://www.umc.edu/academic\\_consulting/](http://www.umc.edu/academic_consulting/)

University Tutoring Services [http://www.umc.edu/University\\_Tutoring/](http://www.umc.edu/University_Tutoring/)

Writing Support Services [http://www.umc.edu/writing\\_services/](http://www.umc.edu/writing_services/)

Academic Accommodations [http://www.umc.edu/Academic\\_Accommodations/](http://www.umc.edu/Academic_Accommodations/)

**Academic Consulting Services.** The Office of Academic Support provides Academic Consulting Services to students at the University of Mississippi Medical Center. Academic consultants meet individually with learners and provide assistance with developing the skills and behaviors that are essential to academic success and professional development (e.g., time management, study skills, and testing strategies).

Services are available at no charge to learners. Individuals may initiate contact with the office or be referred by faculty. To make an appointment, individuals should go to the Office of Academic Support webpage and complete the Request Academic Consultation online form.

**University Tutoring Services.** The Office of Academic Support manages University Tutoring Services, the peer tutoring program available at no charge to all students experiencing academic difficulty who are currently enrolled in the University of Mississippi Medical Center. Supportive instruction is provided by peers with similar educational backgrounds. To request tutoring or receive more information about available courses, individuals should go to the Office of Academic Support webpage and complete the Request Tutoring online form.

**Writing Support Services.** The Office of Academic Support provides Writing Support Services to students at the University of Mississippi Medical Center. A writing coach is available to meet individually at no charge to learners and may address many aspects of academic and professional writing. To request writing support or receive more information about the services, individuals should go to the Office of Academic Support webpage and complete the Request Writing Support online form.

**Academic Accommodations.** The Office of Academic Support manages academic accommodations at the University of Mississippi Medical Center. Note: Students in the School of Pharmacy should apply for academic accommodations through the University of Mississippi, Oxford Campus. The University of Mississippi Medical Center is committed to ensuring equal access to a quality education for qualified students through the provision of reasonable academic accommodations which support UMMC standards and academic integrity. UMMC policy provides for reasonable academic accommodations to be made for students with verified disabilities on an individualized and flexible basis as specified under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). For more information, individuals should review the Office of Academic Support webpage or contact the office directly. To request academic accommodations, individuals should complete the Request for Academic Accommodations form available on the webpage.

Office of Academic Support

University of Mississippi Medical Center

Verner Holmes Learning Resource Center, U155-A

Phone: 601-815-5064 • Fax: 601-815-5828

[http://www.umc.edu/academic\\_support/](http://www.umc.edu/academic_support/)

**BOOKSTORE** — Located in the [Norman C. Nelson Student Union](#) building, the Bookstore provides Medical Center students with a selection of textbooks, medical instruments, school supplies, insignia items, computer supplies, and gifts. Additional information is available [online](#) and on [Facebook](#).

**FINANCIAL AID** — The University of Mississippi Medical Center subscribes to the principle that the amount of financial aid granted to a student should be based upon financial need. Therefore, students wishing to apply for financial aid must complete the FAFSA (Free Application for Federal Student Aid) [online](#) (using the Medical Center's Federal School Code number 004688), apply for a Personal Identification Number (PIN) [online](#), and complete loan counseling [online](#). For detailed information regarding the Office of Student Financial Aid's various programs, procedures, and policies, please visit their [website](#).

**FOOD SERVICES** — Students may find a variety of food service options within the Medical Center, including the University Hospital Cafeteria, Winfred L. Wiser Hospital Dining Room, Methodist Rehabilitation Center Cafeteria, Norman C. Nelson Student Union Commons, Chick Fil A, McDonalds and Subway.

**POSTAL SERVICES** — A contract station of the U.S. Post Office is located on campus and offers most standard services.

**SECURITY** — The UMMC [Campus Police](#) provides service and protection to the Medical Center's students, faculty, staff, properties and campus. The publication, [Guidelines for Campus Security](#), lists the services provided by UMMC police as they strive to ensure a high quality of student-faculty life by promoting a tranquil, safe atmosphere conducive to the objectives of the Medical Center.

## STUDENT HEALTH

The [Student and Employee Health Service](#) provides ambulatory medical care to students from 8 a.m.-4 p.m. weekdays and on a walk-in basis during standard sick-call hours. Under the direction of a board-certified physician, a nurse practitioner and nurses work with patients and collaborate with other providers to provide personalized and timely care to UMMC students. All staff of UMMC's Student and Employee Health Service have no role in any student's academic assessment or evaluation and/or decisions in advancement and/or graduation. The only exceptions are for the release of information in accordance with the lawful requirements of Mississippi and the United States. Emergency service is provided in the University Hospital emergency department at nights and on weekends. The Student and Employee Health Service does not provide medical care for dependents of students nor can it reimburse students for treatment received elsewhere. In order to maintain student confidentiality, the Medical Center contracts for mental health services with off-site providers at nearby health care locations. Information on these providers can be obtained on the [Employee and Student Health](#) website.

**DRUG POLICY** — Pursuant to the Anti-Drug Abuse Act passed in October 1988 and the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226), the Medical Center is committed to maintaining a drug-free work place and to prevent the illicit use of drugs and the abuse of alcohol by students and employees. All students are to abide with this policy. The institution has educational resources available for students regarding the dangers of alcohol and illicit drug abuse through Employee and Student Health Services. [Policies for a Drug Free Campus](#) is available on the [Campus Police](#) website.

Policy:

1. You are prohibited from being under the influence of alcohol or illegal drugs while on campus, in other training sites, such as affiliated hospitals and clinics, and in extramural settings for elective courses.
2. The possession, transfer, purchase or sale of illegal drugs is a violation of the law and is strictly prohibited; such action will be reported to law enforcement officials and to licensing agencies when appropriate.
3. The use, sale or possession of an illegal drug in your capacity as a student is cause for your dismissal from school.
4. Any student who commits an unlawful act on or off the Medical Center or whose conduct discredits the Medical Center in any way will be subject to disciplinary action, up to and including dismissal.
5. No alcoholic beverage may be brought or consumed on the Medical Center premises.
6. Prescription drugs may be brought and used by you on the Medical Center premises only in the manner, combination and quantity prescribed, as long as your ability to perform as a student is not affected.
7. Any student who's on-or off-duty abuse of alcohol, illegal drugs or improper use of prescription drugs interferes in any way with his/her performance as a student will be referred to Student and Employee Health Services for evaluation and/or testing.

**HEALTH INSURANCE** — Hospitalization insurance is mandatory for students attending the University of Mississippi Medical Center. Students may enroll in the group plan offered by the Medical Center or must demonstrate comparable coverage under another provider. Students not enrolled in the Medical Center's [student group health insurance](#) plan will be required to complete a waiver online in the student portal specifying the name of their insurance carrier. The student insurance plan is administered by the Office of Student Accounting, and any questions regarding enrollment or coverage should be addressed directly to Student Accounting.

**APPLICATION FOR, CHANGES TO, AND CANCELLATION OF STUDENT INSURANCE ---**

**New Students** apply online via the Student Portal.

**Open Enrollment** is held annually during the month of August, with coverage beginning on September 1. Any student may apply during open enrollment, and the application is online in the Student Portal.

**Changes to existing coverage** may be made during open enrollment. Changes that can be made during open enrollment include adding dependents or changing coverage options. Changes made in months other than August require a special qualifying event and are subject to time restrictions. Special qualifying events include involuntary loss of coverage, marriage, birth or adoption of a child, or a qualified child support order. Documentation is required for all special qualifying events. Students on family plans who desire to drop dependents may do so at any time. In most events, changes will be effective the first of the following months, however special rules apply A CHANGE FORM must be completed in the Student Accounting Office for all types of coverage changes and may be made at any time by contacting the Student Accounting Office.

**Cancellation of Coverage must be made through the Student Accounting Office.** Completing an Insurance Waiver will NOT cancel existing coverage. Cancellation may not be made for partial months or retroactively. A **Cancellation Form** must be completed in the Student Accounting office, and must be received and processed prior to the month being canceled.

Students will be automatically dropped from the policy after graduation, or other separation from enrollment, unless they qualify and apply for continuation of coverage. Students may be cancelled for nonpayment of premiums. This could result in permanent loss of coverage under the student group insurance plan. It is the student's responsibility to read all materials related to health insurance policy provisions. Questions should be addressed to the [Office of Student Accounting](#).

**IMMUNIZATIONS AND VACCINATIONS** — The Board of Trustees of State Institutions of Higher Learning, in cooperation with the Mississippi Department of Health, has issued regulations requiring proof of immunization for measles, mumps and rubella of all students, unless exempt because of (a) actual or suspected pregnancy (measles or rubella vaccines are not required for females who are pregnant; if pregnancy is suspected, a valid certificate of medical exception from a health provider is required until pregnancy is resolved); (b) medical contraindication; or (c) birth prior to 1957. The UMMC Healthcare Professional Student Immunization Requirements policy is available in the UMMC [Document Center](#). Questions about the policy should be directed to the [Office of Student and Employee Health](#).

**ACQUIRED IMMUNE DEFICIENCY SYNDROME** — Acquired Immune Deficiency Syndrome (AIDS) is a condition which destroys the body's immune (defense) system and allows life-threatening infections to develop. It has no known cure or vaccine for prevention, and an individual can transmit the virus even in the absence of symptoms. Current medical knowledge indicates that transmission is primarily through sexual contact or through the sharing of intravenous drug paraphernalia. According to the Centers for Disease Control, contracting the disease in most situations encountered in an individual's daily activities is not known to occur. Terms associated with AIDS include:

- HIV - human immunodeficiency virus (the causative agent of AIDS).
- HIV antibody - a protein in the body produced in response to exposure to the human immunodeficiency virus.

The Medical Center does not routinely screen students, faculty or staff for antibodies to HIV or ask if they are HIV-positive. However, students who know they are HIV-positive are encouraged to report this fact to the director of the Student and Employee Health Service so they can obtain appropriate medical care, consultation and counseling for their own protection and that of others. The information will remain confidential as a part of the student's medical record.

Students with AIDS, and those with other manifestations of HIV infection, are deemed to have a handicapping condition as defined in the Rehabilitation Act of 1973. Selection of applicants for the University of Mississippi Medical Center's educational programs is made on a competitive basis, without regard to race, sex, color, religion, marital status, age, national origin, disability or veteran status.

The school in which the student is enrolled will make every reasonable accommodation to enable a student who is HIV-positive to successfully complete the requirements of his/her educational program. The school also will make available career counseling should the student wish to review his/her educational objectives in light of the realities of HIV infection.

HIV-infected students may have their educational program modified by their school to limit any potential risk of disease transmission. Restrictions on any clinical assignments and/or off-campus clinical rotations or externships will be made on a case-by-case basis.

**Immunizations** — Students who have HIV infection are not exempted from Medical Center requirements for non-live virus vaccinations. However, because of potentially serious consequences for HIV-infected persons receiving live virus vaccines, HIV-infected students who are required to receive such immunizations should consult the Student and Employee Health Service or the Hinds County Department of Health for current recommendations.

**Testing and Care** — Students who wish to get HIV antibody testing will be referred to the Hinds County Department of Health or the Student and Employee Health Service. Students who become HIV-positive during the course of their enrollment may get appropriate medical care, consultation and counseling through the Student and Employee Health Service.

**Confidentiality** — Medical information will not be released to any person, group, agency, insurer, employer or institution without specific written consent of the patient or legal guardian except as required by law. Every effort will be made to preserve the confidentiality of the medical record of a student who is HIV-positive. Knowledge of a student's HIV status will be limited to those with an absolute necessity to know.

**Public Health Reporting Requirement** — The Medical Center complies with all public health reporting requirements of the Mississippi State Department of Public Health and the Centers for Disease Control. Students who are known to be HIV-positive are reported to the State Department of Health.

**Personnel** — Since many people with HIV infections are not identified in advance, universal precautions, as defined by the Centers for Disease Control and by OSHA, guide Medical Center procedures for the handling of blood and body fluids of any student, employee or patient. Questions regarding these safety guidelines should be directed to the director of [Student and Employee Health Services](#) or to the dean of the school in which the student is enrolled.

**Universal Precautions** — Manuals and procedures in use at the Medical Center cover the precautions which should be taken when handling infectious materials.

All Medical Center personnel, including students, will use disposable, one-use needles and other equipment if the skin or mucous membranes of patients, employees or students will be punctured. Extreme caution should be exercised when handling sharp objects, particularly in disposing of needles. All used needles should be placed in a puncture-resistant container designated for this purpose. Needles should never be bent or recapped after use. Blood-soiled articles should be placed in puncture-proof bags and labeled prominently before being sent for reprocessing or disposal in accordance with Medical Center infection control guidelines. Students who have questions about universal precautions or other Medical Center infection control guidelines should see the [infection control](#) website.

**Teaching Laboratories** — Laboratory courses requiring exposure to blood, such as courses in which blood is obtained by finger-prick for typing or examination, must use disposable equipment. No lancets or other blood-letting devices should be re-used or shared.

**Behavior Risk** — Medical Center students who are HIV-positive and are aware of their condition and engage in behavior which threatens the safety and welfare of other students, patients or Medical Center personnel may be subject to disciplinary action.

**Applicability of Other Medical Center AIDS Policies** — More specific written guidelines and procedures are the responsibility of the individual schools and may be developed, as needed, by the deans and department heads. All unit policies must comply with those for the institution as a whole.

## STUDENT GOVERNMENT

The [Associated Student Body](#) (ASB) is the student government organization of the University of Mississippi Medical Center. Comprised of elected representatives and designated officers from the Schools of Dentistry, Graduate Studies in the Health Sciences, Health Related Professions, Medicine, Nursing, Pharmacy, and Population Health the ASB meets with and provides information and opinions of student concern to the Medical Center administration and faculty. ASB also develops activities relating to academic programs and sponsors extracurricular activities including intramural sports and publication of the campus yearbook (*Medic*) and the student newspaper (*Murmur*).

## STUDENT PROFESSIONAL ORGANIZATIONS

There are active professional organizations for students enrolled in the various academic programs at the Medical Center. Information on these organizations may be obtained from each school's Office of Student Affairs.

## STUDENTS' RIGHTS AND RESPONSIBILITIES

**SCHOLARSHIP AND PROMOTION** — Promotion of students is dependent upon the satisfactory completion of each year's work. Promotions within the academic divisions of the University of Mississippi Medical Center are considered on the basis of recommendations by individual instructors, on departmental evaluations and on the student's total record. The faculty of each of the academic programs has the obligation and right to determine methods for evaluating a student's performance and to evaluate each student individually in compliance with applicable Medical Center, school and departmental regulations.

Regulations for all of the programs have their basis in the Medical Center's vision to be a great academic health sciences center dedicated to improving lives. Information about the scholarship and promotion policies may be found in each school's section in this **Bulletin** or student handbooks. Inherent in these policies is the right of students to use the institutional student appeals process to seek redress of decisions involving academic status, disciplinary matters and other areas of student life.

Students dismissed for academic reasons or subjected to disciplinary action may appeal the decision as stated in the letter of notification from the academic program in which the student is enrolled. The Institutional Executive Officer has delegated full authority regarding student appeals to the various academic deans; therefore, the decision of the dean for the program in which the student is enrolled is final. However, if a student provides compelling evidence of incorrect application of the school-specific appeal process, a procedural appeal may be considered at the institutional level.

Students who wish to appeal decisions, in such matters as student financial aid, should contact the appropriate office. The student will be notified in writing about the appropriate appeals process.

In all cases of student appeals, students are free to present pertinent information and material, to have an attorney present or to bring faculty and other appropriate spokespersons to the appeal hearing. The faculty and administration reserve the right to make changes in curricula regulations when such changes are determined to be in the best interest of the student, the school and the institution.

**NON-ACADEMIC DISCIPLINARY ACTION** — All students enrolled in any educational program at the University of Mississippi Medical Center are expected to conduct themselves in an honest and ethical manner appropriate to a professional student whether on or off campus. Examples of unprofessional conduct include, but are not limited to: dishonesty, cheating, falsifying documents, accessing or divulging protected health information, violating the Medical Center *Information Policy*, and knowingly violating any other Medical Center policy. Any student who does not meet the standards of professional conduct as defined in his/her school's *Student Handbook* may be subject to disciplinary action up to and including dismissal from the institution. Students have the right to appeal any adverse disciplinary action as outlined in their school's student handbook.

**STUDENT COMPLAINTS** — Students seeking to resolve an academic or misconduct complaint will seek resolution through the school's published administrative channels, entering at the appropriate level and proceeding in the order stated. All decisions by the school's dean or executive faculty concerning academic matters are final. Procedural appeals may be filed to the associate vice chancellor for academic affairs. Information on academic and conduct complaints are published in the **Bulletin** and also included in the individual school's handbook. Information about student complaints may be found on the [Student Comments and Complaints](#) website. The Student Complaints policy is available in the UMMC [Document Center](#).

A student seeking to resolve a non-academic or non-misconduct complaint will seek resolution through the appropriate office on campus designated to address the particular student concern. Issues involving such matters as sexual harassment, discrimination, disability, employment or mistreatment fall under the institutional policies that are handled by specific offices, such as the [Office of Human Resources](#) or the Equal Employment Opportunity Office. The Sexual Misconduct, Sexual Assault and Sexual Harassment Policy and Procedure (Title IX) for Students and Employees policy is available in the UMMC [Document Center](#).

**RELIGIOUS DIVERSITY** — The Medical Center embraces religious diversity for individuals of all faiths. It is the intent of the institution to make every effort to reasonably accommodate individuals based on their religious beliefs. Observation of religious holidays in all faiths will be supported except when detrimental to patient care or established policies. Conflicts between religious obligations and patient care obligations are handled much as they would be in clinical practice. That is, patient care responsibilities take precedence unless coverage has been previously arranged.

In an effort to respect students' religious customs, academic departments will attempt to adjust schedules to allow the observance of these holidays. Any observance of religious holidays will not be a negative factor in the grading of a student's performance. In the event the conflict is with an essential experience (*e.g.*, board exams), then these essential experiences will take precedence. It is the student's responsibility to inform the appropriate person in the department prior to or at the initial clinical rotation orientation of his/her request for accommodation so that patient care and on-call responsibilities can be met in full. It is also the student's responsibility to obtain coverage so that patient care and on-call coverage are not compromised. In the event students cannot obtain coverage, they are expected to meet their responsibilities by taking call regardless of the schedule conflict.

Conflicts with religious observances and daily patient care or educational activities will be resolved by the department on a case-by-case basis. These arrangements must be made in advance and must be satisfactory to the department.

Questions and requests for additional information should be directed to either the associate vice chancellor for academic affairs, student affairs officers or the director of pastoral services.

## **FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974**

**Student Access to Records** — Each year, the Medical Center informs entering students of their rights of access to their official records as stated in the law. By written request to the [Office of Student Records and Registrar](#), students who are or who have been in attendance may review recorded information maintained by the institution for use in making decisions about students.

Recorded information includes grades, copies of correspondence sent to the students by the educational programs and other institutional offices, and completion of licensure applications. The recorded information may also include an electronically stored transcript of courses and grades and a folder containing application materials and supporting documents, such as transcripts from previous schools and supplementary material submitted with the application.

Confidential letters or statements of recommendation to which students have waived access rights are not available for inspection. As defined by the law, students do not have access to medical, psychiatric or comparable records if these are used exclusively for treatment purposes. However, students may designate an appropriate professional to examine these records. Students do not have the right to see parents' financial records submitted to the institution. Students do not have access to instructional, supervisory and administrative personnel records which are not accessible or revealed to any other individual; campus security records which are used exclusively for law enforcement purposes, and which are not disclosed to individuals other than law enforcement officials; and employment records except when such employment requires that the person be a student.

**Release of Information** — The institution is prohibited from releasing educational information or personally identifiable information other than directory information about the students without their written consent except to specified agencies and persons such as school officials and certain federal or state offices as defined in the law. A description of directory information can be found in the Notification of Directory Information Under FERPA policy located in the UMMC [Document Center](#).

Under the law, students may not see confidential letters or statements of recommendations written prior to January 1, 1975, and may, but are not required to, waive the right of access to future confidential letters of recommendations. The institution secures from students their instructions regarding their access rights to confidential letters or statements of recommendation written on their behalf while enrolled at the Medical Center. These signed statements are permanently filed in the students' folders. Any questions concerning student access to records should be directed to the Registrar.

**Accuracy of Educational Records** — The Family Educational Rights and Privacy Act of 1974, allows students to challenge the contents of their educational records on the basis of accuracy. Students who request that information be amended or deleted from their records on the basis of incorrect information should first submit their request to the official primarily responsible for the information. If the matter is not resolved to their satisfaction, students may request a formal hearing before an appropriate institutional body or consult Section 99.36 of the law's regulations for additional grievance procedures. The [Office of Student Records and Registrar](#) will furnish a copy of the Family Educational Rights and Privacy Act, 1974, upon request. Notification of rights guaranteed under PL 93-380 and policies and procedures pertaining to educational records is provided to all students through this **Bulletin** section, by a memorandum distributed at the time of registration, and in the orientation sessions for the school year.

**Equal Employment Opportunity Statement** — The University of Mississippi Medical Center complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, color, disability, national origin, race, religion, sex, sexual orientation and gender identity or expression, handicap or status as a veteran or disabled veteran.



# BOARD OF TRUSTEES OF STATE INSTITUTIONS OF HIGHER LEARNING

By CONSTITUTIONAL AMENDMENT, the governance of The University of Mississippi and the other public institutions of higher learning in the state of Mississippi is vested in a Board of Trustees appointed by the governor with the advice and consent of the Senate. After January 1, 2004, as vacancies occur, the 12-member Board of Trustees of State Institutions of Higher Learning shall be appointed from each of the three Mississippi Supreme Court districts, until there are four members from each Supreme Court district.

The terms are staggered so that all members appointed after 2012 will have a term of nine years. The Board of Trustees selects one of its members as president of the board. The board maintains offices at 3825 Ridgewood Road, Jackson, MS 39211.

#### **Members whose terms expire May 7, 2024:**

Tom Duff, Hattiesburg, Southern Supreme Court District  
Alfred McNair, Ocean Springs, Southern Supreme Court District  
Chip Morgan, Stoneville, Central Supreme Court District  
Dr. J. Walt Starr, Starkville, Northern Supreme Court District

#### **Members whose terms expire May 7, 2021:**

Ann Lamar, Senatobia, Northern Supreme Court District  
Dr. Ford Dye III, Oxford, Northern Supreme Court District  
Shane Hooper, Tupelo, Northern Supreme Court District  
Hal Parker, Bolton, Central Supreme Court District

#### **Members whose terms expire May 7, 2018:**

Alan W. Perry, Jackson, Central Supreme Court District  
Christy Pickering, Biloxi, Southern Supreme Court District  
Dr. Douglas W. Rouse, Hattiesburg, Southern Supreme Court District  
C.D. Smith Jr., Meridian, Central Supreme Court District

#### **Officers of the Board**

C. D. Smith, Jr., President  
Shane Hooper, Vice President  
Dr. Glenn Boyce, Commissioner of Higher Education

# ADMINISTRATION

**CHANCELLOR**

Jeffrey S. Vitter, PhD, Chancellor

**VICE CHANCELLOR**

LouAnn Woodward, MD, Vice Chancellor for Health Affairs and Dean of the School of Medicine

**EXECUTIVE OFFICERS**

Claude Brunson, MD, Senior Advisor to the Vice Chancellor for External Affairs

Kevin Cook, MSBA, Health System Chief Executive Officer

Ralph Didlake, MD, Associate Vice Chancellor for Academic Affairs and Chief Academic Officer

Bruce Fairbanks, CPA, MBA, Interim Chief Financial Officer

Charles O'Mara, MD, Associate Vice Chancellor for Clinical Affairs

Brian Rutledge, PhD, Chief of Staff, Office of the Vice Chancellor

Richard Summers, MD, Associate Vice Chancellor for Research

Juanyce Taylor, PhD, Chief Diversity and Inclusion Officer

Paul Veregge, MD, Chief Information Officer and Chief Medical Information Officer

Jeffrey Walker, JD, Chief Legal Officer and General Counsel

Jonathan Wilson, MSN, Chief Administrative Officer

**ACADEMIC OFFICERS**

Jessica H. Bailey, PhD, Dean of the School of Health Related Professions

Bettina M. Beech, DrPH, MPH, Dean, School of Population Health

David Felton, DMD, Dean of the School of Dentistry

Joey Granger, PhD, Dean of the School of Graduate Studies in the Health Sciences

Kim Hoover, PhD, Dean of the School of Nursing

Loretta Jackson-Williams, MD, Vice Dean for Medical Education, School of Medicine

Leigh Ann Ross, PharmD, Associate Dean for Clinical Affairs, Department of Pharmacy Practice

## POSTGRADUATE EDUCATION

### RESIDENCIES

Postgraduate training for physicians is offered at the University of Mississippi Medical Center in the disciplines listed below. Application should be made to the appropriate department.

### MEDICAL SPECIALTIES

Anesthesiology	Pulmonary/Critical Care Medicine	Pediatric Gastroenterology
Pain Management	Rheumatology	Pediatric Hematology/Oncology
Pediatric Anesthesiology	Medical Genetics and Genomics	Pediatric Hospice & Palliative
Dermatology	Neurology	Medicine
Emergency Medicine	Neuro-Critical Care	Pediatric Neonatal-Perinatal
Emergency Medical Services	Neurophysiology	Medicine
Family Medicine	Neuromuscular Medicine	Pediatric Neurology
Sports Medicine	Vascular Neurology	Psychiatry
Medicine	Neurosurgery	Child and Adolescent Psychiatry
Internal Medicine	Obstetrics and Gynecology	Sleep Medicine
Medicine/Pediatrics	Maternal-Fetal Medicine	Radiation Oncology
Allergy/Immunology	Ophthalmology	Radiology
Adult Congenital Heart Disease	Orthopedic Surgery	Neuroradiology
Cardiovascular Diseases	Hand Surgery	Surgery
Interventional Cardiology	Otolaryngology	General Surgery
Endocrinology	Pathology (Anatomic/Clinical)	Pediatric Surgery
Gastroenterology	Cytopathology	Plastic Surgery (& Hand)
Geriatrics	Pediatrics	Surgical Critical Care
Hematology/Oncology	Pediatric Cardiology	Thoracic Surgery
Infectious Diseases	Pediatric Critical Care	Urology
Nephrology	Pediatric Emergency Medicine	Vascular Surgery

### PSYCHOLOGY

A residency in clinical psychology, approved by the American Psychological Association, is offered. The program is one year in duration starting July 1. Visit the Psychology Internship Training Program website at [www.umc.edu/psychology-internship](http://www.umc.edu/psychology-internship) for applications and information.

### DENTISTRY

The School of Dentistry offers a one-year general practice residency, a one-year advanced education in general dentistry residency program, a two-year pediatric dentistry residency and a four or six year oral-maxillofacial surgery residency program. For information on these programs, visit the School of Dentistry website at [www.umc.edu/sod](http://www.umc.edu/sod).

### SCHOOL OF HEALTH RELATED PROFESSIONS

The Department of Physical Therapy offers two residency programs, one in Neurologic Physical Therapy and one in Sports Physical Therapy.

- **The Neurologic Physical Therapy** residency program is a cooperative effort between the University of Mississippi Medical Center, the School of Health Related Professions, St. Dominic Outpatient Rehabilitation Services and Methodist Rehabilitation Center. This program is 12 months in duration, beginning in September and ending the following August. The program is accredited by the American Physical Therapy Association, American Board of Physical Therapy Residency and Fellowship Education. The program prepares the resident to take the Neurologic Specialty Examination offered by the American Board of Physical Therapy Specialties. The resident is a full-time employee of UMMC and receives a competitive salary with a full benefits package. Contact and application information is available on the [Neurologic Physical Therapy website](#).
- **The Sports Physical Therapy** residency program is a cooperative effort between the University of Mississippi Medical Center, the School of Health Related Professions, University Hospitals and Clinics, and local high schools and colleges including the University of Mississippi (Oxford campus). This program is 12 months in duration, beginning in late June and ending in late June the following year. It is accredited by the American Board of Physical Therapy Residency and Fellowship Education, the accrediting body for the American Physical Therapy Association. The program prepares the resident to take the Sports Specialty Examination offered by the American Board of Physical Therapy Specialties. The resident is a full-time employee of UMMC and receives a competitive salary and a full benefits package. Contact and application information is available on the [Sports Physical Therapy website](#).

The Division of Orthotics and Prosthetics offers two residency programs, one in Orthotics and one in Prosthetics. Each is 12 months in duration and typically begins in July and ends the following year. The Orthotic and Prosthetic residency program is a cooperative effort between the University of Mississippi Medical Center and the School of Health Related Professions. There are four phases of the residency: Clinical Observation & Technical Assistance Phase; Clinical Assistance Phase; Direct Supervision Phase; and Indirect Supervision Phase. The program is accredited by the National Commission on Orthotic and Prosthetic Education (NCOPE). The program prepares the resident to take the American Board of Certification Examinations. The resident is a full-time UMMC employee and receives a salary and benefits package. Contact and application information is available on the [Orthotics and Prosthetics website](#).